



CONDITIONS OF PARTICIPATION **FY 2026**

Grantee Acceptance | **Awards above \$10,000**

To be considered for funding, all applicants must review and sign the following Conditions of Participation. If funding is awarded, the grantee is required to comply with the terms outlined below. A signature on this document indicates acceptance of these expectations. All grants issued by SourcePoint represent a formal agreement between all parties to work cooperatively and supportively toward achieving the goals of the grant.

The grantee agrees to:

1. Coordinate all relevant activities and services with SourcePoint in support of a community-wide, integrated system of care.
2. Submit regular **quarterly** financial and programmatic reports to SourcePoint by the **10th of the month after the end of the quarter**, using the format specified by SourcePoint.
3. Acknowledge that grant funds will be disbursed on a **reimbursement basis**, following the timely submission and approval of programmatic and financial reports.
 - a. Final reimbursement requests must be submitted by **January 10, 2027**
4. Use SourcePoint funding exclusively for programs and services delivered within **Delaware County**. Any funds used for services outside of Delaware County will not be reimbursed.
5. Maintain all records necessary to complete required financial and programmatic reporting. These records must be made available for review by authorized SourcePoint representatives and retained for at least **five years**.
6. Submit to SourcePoint an **audited financial statement**, including a management letter, for the period of the grant. A Grantee's financial audit must be performed by an independent Certified Public Accountant following current Generally Accepted Auditing Standards (GAAS).
7. Ensure the audit is conducted by an independent Certified Public Accountant, following current GAAS.
8. Provide proof of insurance coverage within **90 days** of signing the Notification of Grant Award.
9. Protect the confidentiality of those served throughout the grant period. This includes safeguarding identities from physical or electronic breaches and complying with all applicable legal and regulatory standards.
10. Acknowledge SourcePoint's support by displaying its logo and the following statement on all promotional materials, including brochures, advertisements, and websites: *"Services funded in part by SourcePoint: Thrive After 55."* If a website is used to promote the program, the logo must include a hyperlink to www.MySourcePoint.org. Any exceptions to this requirement must be approved in advance by SourcePoint.

SourcePoint reserves the following rights:

1. Accept, reject, or negotiate modifications to any application, proposal, or budget.
2. Request additional information about the applying organization, its structure, finances, personnel, supporting documentation, or proposed services.
3. Increase, decrease, revise, or terminate any grant award due to:
 - a. Noncompliance with these Conditions of Participation or the Notification of Grant Award.
 - b. Failure to meet project goals or provide required matching funds.
 - c. Failure of the grantee to obtain other funding as represented in the approved grant budget.
 - d. Inadequate response to written concerns raised by SourcePoint.
 - e. Lack of available SourcePoint resources.
 - f. Any other reasonable circumstance that impairs the delivery or coordination of the project or services.

*Any changes to the information provided in the application or its supporting documentation must be reported to SourcePoint in writing within **10 days**. SourcePoint may, at its discretion, determine whether these changes warrant renegotiation of the grant.*

We have reviewed and accept the above Conditions of Participation, which will apply to our organization and the service(s) or project(s) in the event we are selected for a grant by SourcePoint.

Signature of Authorized Person

Title

Printed Name

Date