



SAMPLE CONFIDENTIALITY STATEMENT

As an employee, I recognize and acknowledge that the confidential and proprietary information of the Employer is a valuable, special, and unique asset of the Employer's business. I will not, during or after the term of my employment, disclose such information or any part thereof to any person, firm, corporation, association, or other entity for any reason or purpose whatsoever.

I also understand that my employment is terminable at-will, so that both SourcePoint and I remain free to choose to end our work relationship at any time subject, to any contractual agreement SourcePoint and I have entered into. I agree to participate in any and all background and criminal checks and understand that the future of my employment with SourcePoint is contingent on the results of this investigation.

I also certify that I have received a copy of the Policy and Procedures Manual, and that I have read it carefully. I understand and agree that any provision of this manual and any benefit package may be amended or revised at any time by SourcePoint without prior notice. I further understand and agree that nothing in this manual in any way, creates an express or implied contract of employment between SourcePoint and myself.

Signature of Employee

Date